



BIOGRAPHY

Jo Tingay

Jo Tingay is Director of Programme Operations, a department within Media Operations. She joined Discovery UK/EMEA in Sept 1997 as Operations Co-ordinator. Prior to this Jo had worked as Senior Librarian managing the Discovery UK/EMEA tape library at Teddington Studios. Originally when Jo joined the company there were 3 feeds and now 11 years later we are almost at 60 feeds! Having been involved with the launch of multiple channels Jo was promoted to Operations Manager in 2000. Jo managed the Programme Operations team looking after Programme Supply and Linguaging until leaving on maternity in 2003.

In 2004 Jo moved to a new position of Project Manager within Media Operations (then called Network Ops), Jo's first project was the high profile Discovery France and co-ordinating the programme and language deliverables needed for launch. Jo also set up Quality Control procedures for 22 international languages. After a second maternity leave in 2005 she returned in 2006 to a new role of Quality Assurance Manager working across the Media Ops department on end to end process management. As part of this new role Jo introduced metrics and reporting structures into the team. In 2007 Jo returned to her original team and was promoted to Director of Programme Operations. During 2008 her group expanded to include the Reversioning teams taking the department total to 34.

Jo lives in Woking with her husband, two children and extended family.

Programme Operations are responsible for the programme supply of over 5000 source masters a year for transmission. We ensure these programmes are quality controlled for technical acceptance and ready for transmission. We create over 11,000 versions in IBMS and we ingest onto server over 21,000 hours of programming for transmission. We manage the Edit bookings of our internal Ascent edit suites scheduling over 5,000 edit bookings a year. We also manage the bookings of our internal Avid suites. We provide a programme fulfilment service to Programme Sales and our International colleagues in the US and Singapore. In 2007 we provided over 3,500 hours of content. For the UK Channels we co-ordinate the Access Services requirements for On Screen Signing, Hard of Hearing and Audio Description. Within the Programme Operations department we have a large Reversioning Team. This team provides an editorial and ofcom compliant service to both the UK and EMEA regions. Our internal reversioning team are actively involved with the editing of over 3700 programme hours; these hours are edited here in London and also in Washington and Miami. This editing could involve a simple edit cut, a new script / revoice and in some instances a completely repackaged programme.